

The ARC Personnel Security staff administers the HUD/IG background investigation program for HUD/IG. Background investigations are performed to ensure that the employment or retention of employment with the government is consistent with the interests of national security and the efficiency of the Federal service. Upon being offered employment, an individual should receive a SF86 ([Questionnaire for National Security Positions](#)) or the SF85P ([Questionnaire for Public Trust Positions](#)) to be completed as soon as possible. If you require extra space for the places you have lived, places you went to school, or your employment activities you may use a plain piece of paper or a SF86A ([Continuation Sheet for Questionnaires SF 86, SF 85P, and SF 85](#)). An ARC Personnel Security Specialist will review your completed form for omissions and clarification and will contact you for necessary information. The completed form will be sent to the Office of Personnel Management who will perform the investigation. The type of investigation performed will depend on your position with HUD/OIG. The investigation will consist of a national agency check, credit check, and personal interview with you and your sources.

Upon completion of the investigation, the Personnel Security office will notify you with an email or memorandum. If you wish to receive a copy of your investigation you must make a written request making sure to include your name, social security number, date of birth, place of birth, and any previous names used to:

Office of Personnel Management
FIPC, FOI/PA
P.O. Box 618
Boyers, PA 16018.

Please allow six to eight weeks for receipt the receipt of your investigation.

If you have any questions or comments, please phone or email one of the following employees:

Sandra Wagner (Sandra.Wagner@bpd.treas.gov) at 304-480-7992;
Claude Mowrer (Claude.Mowrer@bpd.treas.gov) at 304-480-7509; or
Sheryl Smith (Sheryl.Smith@bpd.treas.gov) at 304-480-7363.

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